



REGULATIONS

PART 3

JUDGES TRAINING

&

EXAMINATION PROGRAM

Amended
October 2017

This Program is designed to assist members of an ANKC Member Body to become Championship Show Judges by graduating through specific stages of training applicable to levels known as Aspiring Judge and Trainee Judge.

1. Terminology

1.1	Member Body	The relevant authority in each State or Territory.
1.2	ANKC	Australian National Kennel Council Ltd
1.3	CJTC	The Member Body's Conformation Judges Training Committee
1.4	Judges Education Program	A Training Program for Conformation Judges conducted by the Member Body in accordance with the current ANKC Regulations and Member Body's Supplementary Regulations at the time of the commencement of the Program. (Added 10/11)
1.5	Enrolment Form	A form approved by the Member Body to be completed by the Aspiring and/or Trainee Judge which clearly indicates the date and time that the enrolment form is to be in the hands of the Member Body as well as the applicable enrolment fee.
1.6	Aspiring Judge	A person accepted into the Judges Education Program, for their 1 st Group or single breed, but not yet qualified to judge the relevant Breeds or Groups at any fixture.
1.7	Trainee Judge	A person having fulfilled the Aspiring Judge's syllabus and passed the relevant examinations is qualified to enter the Trainee Judge's phase of the Education Program.
1.8	ANKC Championship Show Judge	A person who has successfully completed the required Trainee Judge Theory and Practical Examinations and , is qualified to apply to be elevated to ANKC status whereby they may then judge individual breeds and/or one or more Groups for which they are qualified at Championship Shows conducted anywhere in Australia and Overseas. (Amended 10/12 - 7.4.1)
1.9	Accredited Assessor	A person licensed as a Judge by ANKC who complies with Section 8 of these Regulations.
1.10	Mentor	An ANKC Championship Show Judge who has completed the ANKC Assessor Accreditation Program as outlined in Section 8.1 of these regulations.
1.11	Learning modules	Refer 6.1.1, 6.1.2, 6.1.3 6.1.4 and 6.1.5
1.12	Clerk of Examinations	A person approved by the Member Body to oversee all aspects of the Practical Examinations. (Amended 10/09, 7.1)
1.13	Distant Trainee	Trainee Judges who are considered by a Member Body CJTC to reside a distance from the normal venue for lectures and theory examinations, that would pose a travelling risk, may apply to study through "Distance Training". (Added 10/13 – 5.6.4)

2. Method of Education

2.1 Self-Education: Trainee Judges will be required to educate themselves to examination standards by studying Breed Standards, ANKC approved Breed Standard Extensions, the ANKC Glossary of Canine Terms and other appropriate material, researching breeds and presenting their findings, attending appropriate Lectures, Seminars and Field Events as arranged by the Member Body CJTC, writing critiques, visiting kennels, discussing breeds with breeders and exhibitors, attending Group and Breed Championship Shows and stewarding, thereby acquiring as wide and as sound a knowledge as possible of the breed, or breeds in the relevant Group. Education and Examinations will incorporate the principles of Competency Based Training and the use of Mentors or Accredited Assessors.

(a) The competencies, which Trainees will be expected to achieve through the program are:

- Demonstrate a knowledge and understanding of the Breed Standards.
- Ability to identify characteristics in relation to the Breeds for the Group in which they are a Trainee.
- Ability to recognise soundness in relation to the Breeds for the Group in which they are a Trainee.
- Ability to use Breed specific language and apply it correctly in their description of the Breeds for the Group in which they are a Trainee.
- Ability to approach and examine the exhibits correctly and appropriately for the Breeds for the Group in which they are a Trainee.
- Ability to place the better dogs at the front of the class in the Breeds for the Group in which they are a Trainee.
- Demonstrate control, organisation and effective use of the judging ring.
- Demonstrate an ability to make decisions in an effective way and in an efficient time frame.
- Demonstrate a practical knowledge of stewarding.
- Demonstrate an ability to understand and apply the Regulations relevant to dog judging. **(Amended 10/09 - 7.2)**

2.2 State Controlling Body Contribution. Each Member Body shall assist by providing Lectures, Field Events, equipment, teaching aids and examinations.

2.3 Record Keeping. Trainee Judges shall maintain their own records and submit signed originals of the applicable records when applying for an Examination.

3. **Teaching Aids and Materials**
 - 3.1 **Rules and Regulations.** As authorised by the ANKC Regulations and the Member Body Rules & Regulations.
 - 3.2 **Anatomy.** The publication/s approved by the ANKC shall be the references for Anatomy.
 - 3.3 **Canine Terms.** The Glossary of Terms as published by the ANKC.
 - 3.4 **Breed Standards** as approved by the ANKC.
 - 3.5 **Extensions to Breed Standards** as approved by the ANKC, where available must form the basis of all lectures, but must not be used as the basis in Theory examinations, excepting for a Single Breed theory examination.
 - 3.6 Any other material as authorised by the ANKC from time to time.

- 4.1 **Aspiring Judge Entrance Program (1st Group or Single Breed excluding German Shepherd Dog Single Breed) (Amended 10/13 – 5.6.4)**
 - 4.1.1 To enrol in the Program as an Aspiring Judge, a member must fulfil the following criteria:
 - 4.1.1.1 be 18 years of age or over;
 - 4.1.1.2 have been a member of an ANKC Member Body for a minimum of eight (8) years during the ten (10) years immediately prior to the date of the application.
 - 4.1.1.3 have bred at least three (3) litters under their own or shared Prefix.
 - 4.1.1.4 have bred at least two (2) champions under their own or shared Prefix.
 - 4.1.1.5 the application shall be for the Group or Breed in which the requirements of 4.1.1.3 and 4.1.1.4 above have been met or partially met. **(Amended 10/12 - 7.4.1)**
 - 4.1.1.6 (a) Where a Member Body requires formal training to become a Steward, a Member must successfully complete that training in the two (2) years prior to applying to become an Aspiring Judge.
 - (b) In any State where no formal training is required, in the two years prior to enrolling, an Aspiring Judge must officiate as a ring steward on no less than six (6) occasions of which three (3) must be full groups.
 - 4.1.1.7 in the two years prior to enrolling, have successfully completed and have demonstrated a history of ongoing commitment to dog showing through the various aspect of the sport such as Show Management and other aspects of Affiliate and Show Administration. This commitment is to continue for the duration of training.
 - 4.1.1.8 complete and submit the approved enrolment form which must include evidence of the criteria of 4.1.1.1 – 4.1.1.7 above and be accompanied by the prescribed fee.

4.2 Aspiring Judge Entrance Program (German Shepherd Dog as approved by GSDCA)

4.2.1 To enrol in the Program as an Aspiring Judge for the Single Breed of German Shepherd Dog, a member must fulfil the following criteria:

4.2.1.1 be 18 years of age or over;

4.2.1.2 Have been a member of an ANKC Member Body for a minimum of eight (8) years during the ten (10) years immediately prior to the date of the application.

4.2.1.3 Have bred at least five (5) litters under their own or shared Prefix.

4.2.1.4 Have bred at least five (5) animals under their own or shared Prefix that have received the GSDCA grading of Excellent in the conformation ring.

4.2.1.5 Have acted as a Steward on at least three (3) occasions at GSDCA Specialist and or 'All Breeds" or 'Group" judged events. **(Added 10/13 – 5.6.4)**

4.2.1.6 The applicant will provide a supporting statement from their Club/s of domicile. This should include details of their involvement in their GSDCA Member Club. The information that must be detailed and confirmed by the Club will be but is not limited to:

1. Current financial member of a Member Body and GSDCA Member Club.
2. Years of membership of club and Member Body.
3. History of involvement both current and past in Club i.e. ALL positions held including length of time served in that position.

The supporting statement shall accompany the application form.

(Added 10/13 – 5.6.4)

4.2.1.7 Complete and submit the approved enrolment form which must include evidence of the criteria of 4.2.1.1 – 4.2.1.6 above and be accompanied by the prescribed fee. A copy of this enrolment form and supporting evidence should be forwarded to the GSDCA by the applicant. **(Added 10/13 – 5.6.4)**

5. Aspiring Judge Training Program

5.1 Once accepted into the Program, the applicant must:

5.1.1 Attend all lectures and pass the Theory Examination on Rules & Regulations, Anatomy, Glossary of Terms, Judging Procedure and Show Management.

5.1.2 The Member Body shall have the option of including a practical examination which may be on the Aspiring Judges primary breed. The examination shall comprise one (1) class, consisting of a minimum of five (5) dogs of either sex and over the age of six (6) months. The Aspiring Judge is not to be examined on their own or co-owned dogs. There shall be no more than one (1) Practical Examination per calendar year for Aspiring Judges.

5.2 Successful completion of the training will qualify the Aspiring Judge to complete and submit the approved enrolment form, with the appropriate fee, for the Group Entrance Theory Examination on Breeds in the Group for which they are training. There shall be no more than one (1) Group Entrance Examination per calendar year for Aspiring Judges.

- 5.3 A pass in the Group Entrance Theory Examination will enable the Aspiring Judge to complete and submit the approved enrolment form to enter the Trainee Judge Program.

6. Trainee Judge Program (1st and Subsequent Groups)

6.1 A Trainee Judge acknowledges, upon submitting a signed enrolment form to their Member Body to enrol into a new Judges Education Program, that upon approval of their application by their Member Body they are governed by the current ANKC Ltd Regulations and their Member Body's Supplementary Regulations operational at the time of their enrolment. **(Amended 10/11)**

- (a) To qualify for a Group Theory Examination in their first and subsequent Groups, the Trainee Judge must have completed and met all of the requirements of Module 1 below and have submitted an enrolment form. **(Amended 10/10)**
- (b) To qualify for a Group Practical Examination in their first and subsequent Groups, the Trainee Judge must have attained a pass in the Group Theory Examination, completed the following Modules 2 and 3 and have submitted an enrolment form. **(Amended 10/10)**
- (c) A Trainee Judge can only train for one (1) group initially. After passing their Initial group, a Trainee judge can train for no more than three (3) groups at any one time may only undertake one (1) Practical examination per year. **(Amended 10/13 – 5.6.4)**
- (d) A Trainee shall not be permitted to attempt more than (1) Theory examination per group in any Judges Education Program. **(Added 10/13 – 5.6.4)**

6.1.1 Module 1. Breed Lectures / Field Events / Seminars

With the exception of Distance Trainee Judges, Trainee Judges must attend a lecture on every breed in the Group at least once within the previous 2 years before applying for a Theory Examination. Trainee Judges are encouraged to attend any other Field Days and Seminars arranged by the Member Body. **(Amended EAP 05/10, 10/10)**

The breed lecture series is to be run by the controlling body over a minimum 12 months period with a lecture for every breed in the group to be presented over that time.

- (a) A Trainee Judge must be present for and participate in the entire lecture in order to be credited with attendance.
- (b) Should a Trainee judge miss any Breed Lecture, they must within 14 days, of the lecture, submit to the Member Body, a minimum one thousand (1,000) word essay on the Breeds dealt with in the missed lectures. Essays on a maximum of 25% of the breeds within the Group may be submitted over the period of the lecture series for missed lectures. **(Amended 10/10)**
- (c) In the event that a lecture for a particular breed is not offered, a written essay of a minimum one thousand word (1,000) word essay on that breed will be required by the end of the Lecture Series. **(Amended 10/10)**
- (d) Essays are to contain a history and description of the breed, its purpose and all relevant requirements contained in the Breed Standard and are to be illustrated with drawings/pictures.

All essays are subject to approval of the CJTC as conforming with the conditions of this clause and achieving the required level of competency.

- (e) Failure to submit the essays, in accordance with 6.1.1 (b), (c) and (d), will render the Trainee ineligible to sit the Group Theory Examination in the current Training Program.
(Amended 10/10)

6.1.2 Module 2. Practical Experience

Judge a minimum of fifty (50) dogs and additionally examine and critique a minimum fifty dogs (50) from the relevant Group. The breeds covered must be from, as wide a range as possible, but will include at least five (5) critiques from each of the five (5) Major Breeds as determined by the Member Body CJTC. This may be achieved by attending Field days or shows. All critiques to be countersigned on the day by a licensed judge for that breed who is not a Trainee Judge currently enrolled in the scheme and is, preferably, an Accredited Assessor, and who have themselves examined the dogs critiqued. Judging may be in the form of hands on experience by placing dogs at open shows, sweepstakes or field days, but not at breed lectures.
(Amended 10/13 – 5.6.4) (Amended 10/14, 7.4.2) (Amended 10/17, 7.4.1 – effective 01/01/18)

Approved Distance Trainees may complete the critiques by downloading photos of dogs from the Internet. (Amended 10/10)

6.1.3 Module 3 Breed Specialty Show

Trainee Judges are to attend a minimum of one (1) Breed Specialty Show for the Group or other numbers as set by the Member Body. A written critique on five (5) dogs examined at each event is to be submitted to the Member Body within 14 days of the event. The critique is to be countersigned by a licensed judge for that group present on the day.

Trainees in remote areas are to submit to the member Body photos of five (5) dogs of five (5) specified breeds in the group accompanied by critiques on each of the dogs. These may be obtained from the Internet. Mentors will be appointed (where possible) to countersign the critiques for the Trainees.

- 6.1.4** Failure to complete any components of Modules 2 & 3, i.e. judge fifty (50) dogs and submission of the required number of critiques dated during the program for which the Trainee is enrolled will render the Trainee ineligible for a Practical examination. **(Amended 10/10, 10/12 - 7.4.1)**

- 6.1.5** Trainee Judges who are considered by a Member Body CJTC to reside a distance from the normal venue for lectures and theory examinations, that would pose a travelling risk, may apply to study through “Distance Training”. This would involve a minimum 1,000 word essay, as set out in 6.1.1, as a substitute for any lecture not attended, and completion of Modules 2 and 3.

In addition, to obtain hands on experience Distant Trainee Judges must attend, each year, at least one (1) Field Day organised by the Group Leaders or judge two (2) Open Shows.

7. Single Breed Training Program

- 7.1.** To enrol in the Single Breed Training Program an Aspiring Judge must:
 - 7.1.1** Comply with Regulation 5.1.1.
 - 7.1.2** Submit a minimum of a one thousand (1,000) word illustrated essay on the relevant breed which is to contain a history and description

of the breed, its purpose and all relevant requirements contained in the Breed Standard and attend the breed lecture offered in the Training Program at the time of applying for the Theory Examination.

The essay is subject to approval of the CJTC as conforming with the conditions of this clause and achieving the required level of competency. **(Amended 10/10)**

Where conducted, attend, (at the discretion of the Member Body) the breed club's Open and Championship Show, the Group club's Open and Championship Show and the breed judging at an approved major Show. i.e.: Royal Show or the major Non Royal Show in each State.

- 7.1.3** To qualify for a Single Breed Theory Examination the Trainee Judge must have completed and met the requirements of 7.1.2 above and have submitted an enrolment form.
- 7.1.4** To qualify for a Single Breed Practical Examination the Trainee Judge must have attained a pass in the Single Breed Theory Examination and have submitted an enrolment form.
- 7.2** Unless otherwise determined, at the discretion of the Member Body, a practical examination for a single breed license shall consist of one (1) class of a minimum of five (5) dogs over the age of six (6) months, and one (1) class of a minimum of five (5) bitches over the age of six (6) months, and the Trainee Judge will be required to place the classes and select a Best of Breed and a Runner Up to Best of Breed. The Trainee must not be examined on dogs they own or co-own.
- 7.3** Upon passing the Single Breed Practical Examination, the Trainee Judge shall be listed as an ANKC Championship Show Judge for that breed.
- 7.4** Where a Trainee Judge fails a Single Breed Practical Examination, that person shall not be required to obtain additional practical experience to be eligible for another examination the following year, providing he/she submits an enrolment form and the examination is for the breed on which the applicant previously failed.
- 7.5** A Trainee Judge may only undertake one (1) Single Breed Practical Examination per calendar year. **(Amended 10/13 – 5.6.4)**
- 7.6** A Trainee shall not be permitted to attempt more than (1) Theory examination per group in any Judges Education Program. **(Added 10/13 – 5.6.4)**

8. Appointment of Assessors.

To be appointed by the Conformation Judges Training Committee, an Assessor must not be a Trainee Judge in the current Judges Training Program and must;

- 8.1** Hold a Certificate of Approval issued under the ANKC Accreditation Program stating that the Assessor has completed the competency training.
- 8.2** Have held an ANKC Breed or Group Licence for a minimum of five (5) years for the Group or Breed being used in the examination.
- 8.3** Have judged the Group or Breed being used in the examination on at least three (3) occasions.

9. Theory Examinations

9.1 With the Exception of Single Breed Theory Examination, all theory examinations shall consist only of “short answer” and/or “multi choice question. Except for multi choice questions examinations where one (1) examiner is required, there shall be at least two (2) examiners appointed to separately mark the papers, without conferring. The results shall be separately forwarded to the Chairperson of the Member Body CJTC. In the case of a split decision (equal pass and fail) an additional examiner shall mark the papers and that mark shall decide the result.

All theory examinations shall require a 75% pass mark. The ANKC Breed Standards, ANKC Glossary of Canine Terms and any other references authorised by the ANKC shall be the only basis for the theory examinations for elevation to Championship status. **(Amended 10/07 - 7.4)**

9.2 A Trainee Judge who has failed a theory examination (other than multi choice) may request a remark of their paper. Such requests are to be in writing within 14 days of advice of the result of the paper. Two (2) Examiners appointed by the Chairman of the Member Body CJTC to separately remark the paper. The Examiners shall not be the original markers of the paper concerned.

9.3 Should a Trainee Judge not attain a pass in the Group Theory Examination, to progress, they will be required to enrol in the next available or other future Judges Education Program.

9.4 A Trainee Judge must sit the Theory Examination within 3 years. They must also pass within five (5) attempts. If either of the previous criteria is not met or achieved then they may not re-sit that examination for a period of two (2) years. **(Amended 10/12 - 7.4.10)**

9.5 Theory Examinations are only to be set by an accredited Assessor nominated by the Member Body CJTC.

9.6 Should a Candidate provide proof, to the satisfaction of the Clerk of Examinations that they will be overseas or were incapacitated on the date of a scheduled Theory Examination they may be permitted to apply for and complete one of the following: that is a Pre or Post Examination. **(Amended 10/10, 10/12 – 7.4.11)**

9.7 Should a Trainee provide proof, to the satisfaction of the Member Body that they will be Interstate on the date of the theory examination they be permitted to sit the theory examination in that State on the same date and time as the scheduled theory examination. This is to be organised between the relevant State Member Bodies with the initial request being from the Trainee's State Member Body.

9.8 All Theory Examinations, once passed, are held for life.

10. Practical Examinations

10.1 Practical Examinations must be undertaken at a venue nominated by the Member Body CJTC and be supervised by the Clerk of Examinations.

10.2 There shall be no more than one (1) Practical Examination per Group per calendar year apart from any new examination conducted as a consequence of 10.9(b) or other relevant Member Body Regulation. Trainees may not undertake a Practical Examination for more than one (1) Group per year. Notwithstanding the foregoing, there is no obligation on a Member Body to conduct a Practical Examination for any Group in every calendar year. **(Amended 10/09 - 7.4) (Amended 10/14, 7.4.3)**

- 10.3** The examination shall be conducted on two (2) classes, each class of a different breed and consisting of five (5) dogs over the age of six (6) months, and a third mixed class of five (5) different breeds over the age of six (6) months, excluding the two (2) breeds previously used.
- 10.4** A dog owned or co-owned by a member of an Examination Panel shall not be used in an examination class in which that Examiner is participating.
- 10.5** Three (3) Assessors shall be appointed as a Panel for each class in a Practical Examinations. They must not be a Trainee Judge in the current training scheme. After the commencement of the Examination they shall not confer, on the merits or otherwise, of the dogs presented for examination. Assessors are required to mark the placings of all dogs in a class from first to last on the prescribed form. Trainee Judges are to be encouraged not to spend more than two (2) minutes on each dog.
- 10.6** The Trainee Judge shall place the exhibits in order of merit, record the placings and will be required to answer questions on the class.
- 10.7** To gain a pass in a class, the Trainee Judge must be passed by at least two of the Assessors. It is not necessary for the Trainee Judge's and Assessors' placings to be the same, but Assessors must consider all aspects of the Trainee Judge's reasons for the placings, and whether the Trainee Judge has the better dogs at the front of the class and the poorer at the back. The Examiner must make his/her own independent assessment of Pass or Fail.
- 10.8** To be granted an overall pass, the Trainee Judge must pass the two (2) Breed Classes and the one (1) Group Class.
- 10.9** The results of Practical Examinations shall be collated by the Clerk of Examinations. Trainee Judges will be notified of their results by the Administration of the Member Body as soon as possible after the expiration of the appeal period. Examiners shall not divulge their individual assessment of a Trainee Judge prior to the results being distributed. Results shall not be given at the time of the Practical Examination. **(Amended 10/12 - 7.4.1)**
- (a) In the case of a failed result, should the Clerk of Examinations have any concerns in regard to the inappropriateness of the Practical Examination paperwork, the concerns will be reported to the next available ANKC Member Body's Management/Board meeting.
- (b) Should the ANKC Member Body's Management/Board concur with the Clerk of Examinations concerns a new Practical Examination will be conducted for the relevant Trainee Judge. **(Amended 10/10)**
- 10.10** Where a Trainee Judge believes they have a legitimate reason for not wishing to be examined by particular Assessor/s, they may submit a maximum of (2) two names to the Member Body of those they do not wish to be examined by in writing at the time of applying for a practical examination. They must set out the reasons for such request. The Member Body will retain the right to refuse any such request. Any additional costs incurred by the Member Body are to be at the expense of the Trainee Judge.
- 10.11** The member Body, when approaching an Assessor to examine Trainee Judges at a practical examination, shall advise the Assessor of the names of the potential Trainee Judges and the Assessor shall advise the Member Body, as soon as practicable, if there are any Trainee Judges they do not wish to examine or for whom it would be inappropriate for them to examine due to any contractual or ethical reason.
- 10.12** No person shall make any photographic or video record of any part of a Practical Examination except with the prior permission of the State Controlling Body.

- (a) Whilst undertaking a Practical Examination, a Trainee must not have in his/her possession, at ring side, a mobile telephone, electronic device or copy of the breed standards. **(Added 10/14, 7.4.5)**

10.13 Should a Trainee not achieve a pass result in a Practical Examination, then to qualify to take a further Group Practical Examination a Trainee judge must judge a further twenty five (25) dogs and examine and critique a further fifty (50) dogs, in accordance with 6.1.2 and submit the approved enrolment form accompanied by the requirements of this clause. They may then attempt the next available Practical Examination. **(Amended 10/07 - 7.5)**

11. General

- 11.1** A Member Body may consider an application from a person transferring from another State or Territory of Australia or overseas, who can provide evidence of their eligibility.
- 11.2** A Member Body may consider for approval an application from an applicant over the age of eighteen (18) years, who otherwise would not qualify under Regulations 4.1 or 7.1, provided such applicant demonstrates an active involvement in canine activity for the minimum period/or as a handler for parents and others in ordinary classes and supply such other evidence of experience as the Member Body may require.
- 11.3** All State Member Bodies permit Members/Residents who live within a radius of 100kms from a State/Territory border be permitted full access to that States' Judges' Training Scheme subject to the approval of the Member Body in the State of the applicant's residence, applicants should be able to exercise their right to choose whether they elect to participate in a more geographically convenient scheme. **(Amended 10/15, 7.4.7)**
- 11.4** A Member Body may recognise an occasional attendance by a Trainee Judge at a lecture, Field Day or other training instruction conducted by another Member Body and if so recognized, the member shall receive a credit from their member Body for that attendance.
- 11.5** A Trainee Judge shall not undertake a concurrent Judges Education Program in another State or Territory.
- 11.6** Members of a Trainee's household (i.e. a person who resides at the same address) or members of the Trainee's immediate family (i.e. mother, father, sibling or spouse) are ineligible to countersign the said Trainee's critiques or be mentors, assessors or examiners at exams (Practical or Theory) being taken by the trainee. [NOTE: Clause 11.6 is effective from 1 January 2015.] **(Added 09/14 EAP)**

12. Appeals

- 12.1** Appeals against the decisions of the Examination Panel will not be permitted. **(Amended 10/07, 7.1)**
- 12.2** Where a Trainee Judge believes that the Practical Examination for which they were a participant was not conducted in accordance with the Regulations they must lodge an appeal with the Clerk of Examinations no later than a period determined by the Member Body after the conclusion of said practical examination and should detail the Regulation/s that are alleged to have been breached. Appeals received after this time will not be considered. **(Amended 10/07, 10/06, 10/12 - 7.4.1)**

13. Program Fees

- 13.1** The fee structure for all phases of the ANKC Conformation Judges Education Program will be as determined by the Member Body.