



## **REGULATIONS**

### **PART 13**

# **REGULATIONS FOR THE CONDUCT OF NATIONAL BREED COUNCILS**

Amended  
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## 1. NATIONAL BREED COUNCILS

- 1.1 In these Regulations the word "Council" shall include Association, Society, Club, League, or other similar terminology. **(05/99)**
- 1.2 A Working Party consisting of the Chairman and one other nominated person who shall be appointed to handle liaison between meetings of the National Breed Councils Liaison Committee and shall be titled "National Breed Councils Liaison Working Party" and make recommendations to the National Breed Councils Liaison Committee. **(05/99)**
- 1.3 The National Breed Councils Liaison Working Party shall be responsible for scrutinising all matters submitted by the National Breed Councils, prior to their submission to the ANKC Ltd Conference for consideration, and in addition, may utilise the communication link for discussion on, projected changes to uniform procedures, amendments to breed standards, or any other matter on which the ANKC Ltd Conference may decide from time to time.
- 1.4 The National Breed Councils Liaison Working Party shall meet as and where necessary to consider all matters submitted by National Breed Councils, to the ANKC Ltd. **(05/99)**
- 1.5 Any matter considered by the National Breed Councils Liaison Working Party to be of a nature peculiar to a particular State or Territory shall be referred to the Member Body of that State or Territory. Only matters pertinent to the breed in all States and/or Territories of Australia shall be considered for recommendation to the ANKC Ltd by the National Breed Councils Liaison Working Party. **(05/99) (Amended 10/13 – 5.6.4)**
- 1.6 All contact between the National Breed Councils and the Working Party shall be submitted in writing to the ANKC Ltd Administrator with a copy to the Member Body of the State or Territory in which the Secretariat is located. **(05/99) (Amended 10/13 – 5.6.4)**
- 1.7 The National Breed Councils Liaison Working Party may if considered necessary, invite a representative, or representatives of the National Breed Councils to any meeting of the National Breed Councils Liaison Working Party for the purpose of discussion on any matter under consideration. **(05/99)**
- 1.8 Where it is necessary for an ANKC Ltd Delegate/s to attend a meeting which is a result of the internal affairs of a National Breed Council, the National Breed Council shall pay all expenses. **(05/99)**
- 1.9 The National Breed Councils Liaison Working Party shall prescribe Regulations under which, after approval by the ANKC Ltd, the National Breed Councils must conduct their affairs. **(05/99) (Amended 10/13 – 5.6.4)**
- 1.10 The National Breed Councils Liaison Working Party may from time to time conduct combined Conferences involving National Breed Councils, with the approval of the ANKC Ltd. **(05/99)**
- 1.11 All agenda items for submission to a National Breed Councils Conference are to be sent via the National Breed Council's Secretary with proof that the items have been discussed and approved at a General Meeting of a Member Club of the National Breed Council. **(05/03)**

- 1.12 Only items that relate to more than one National Breed Council will be accepted as agenda items for discussion at ANKC Ltd National Breed Councils Conference. Items that only relate to one National Breed Council and have the necessary rationale provided are to be referred to the National Breed Councils Liaison Committee via the National Breed Councils Liaison Working Party or directly to the appropriate ANKC Ltd Meeting. **(10/06, 6.1.2)**

## **2. REGULATIONS FOR REGISTRATION OF NATIONAL BREED COUNCILS**

- 2.1 The initial application for registration of a National Breed Council shall be submitted through the State or Territory Member Body of the ANKC Ltd, wherein the Pro tem Secretariat of the National Breed Council is currently located. **(05/99)**
- 2.2 Any organisation formed for the sole purpose of promoting an interest in, or the improvement and development of a specific breed of dog, and/or varieties of that breed, may apply for registration with the ANKC Ltd, through the National Breed Councils Liaison Working Party. Only one [1] National Breed Council shall be registered for each breed of dog, and that National Breed Council must accommodate all varieties of that breed, recognised by the ANKC Ltd **(05/99) (Amended 10/13 – 5.6.4)**
- 2.3.1 The Membership of a National Breed Council must be comprised of at least three (3) Specialised Breed Clubs, each affiliated with a separate Member Body of the ANKC Ltd.
- 2.3.2 Where members of Breed Clubs cannot comply with the requirements of Clause 2.3.1 in that three (3) Specialist Breed Clubs, each affiliated with a separate Member Body of the ANKC Ltd do not exist, consideration will be given where two (2) Specialist Breed Clubs exist and members actively interested in the breed are represented by a "Breed type Multi-breed Club" i.e. "Setter Club", "Spaniel Club" etc. (but not a Group Club) in at least one (1) other State or Territory. Membership of the two (2) Specialist Breed Clubs and the one (1) "Breed type multi-breed Clubs" will be sufficient qualification to apply for registration of a National Breed Council for the breed. The membership qualification will not be accepted unless all of the clubs are located in different States or Territories. Membership of the National Breed Council will qualify the "Breed type multi breed club" to conduct a "National" Show for the single breed of that National Council and not for the other breed/s covered by the "Breed type multi breed club. **(10/02) (Amended 10/09, 6.3.8)**
- 2.3.3 It is a condition of granting registration, that National Breed Councils cannot debar any affiliated Breed Club from full membership, provided that the club adheres to the Rules and Regulations of the ANKC Ltd and the constitution by-laws and Regulations of the National Breed Council. **(05/99)**
- 2.3.4 A National Breed Council may admit an "Associate" Member subject to:
- (a) An "Associate" Member shall be restricted to either: **(05/99)**
    - (i) Overseas Clubs, Associations or other kindred bodies who have similar objectives to their own.
    - (ii) Those Clubs or Associations or other kindred bodies who have objects similar to their own and who are recognised in the State or Territories.

- (b) An Associate member may attend any meeting of the National Breed Council by invitation, however, shall not be entitled to voting rights nor participation in the debate unless invited to do so.
  - (c) An Associate Member under the same Constitution shall, where conflict or disagreement is concerned, agree to abide by the Rules, Regulations and policies of the ANKC Ltd for the time being in force so far as they relate to the Associate Member.
- 2.4 Registration shall be granted on an annual basis at a meeting of the ANKC Ltd in accordance with the voting procedures as stated in the ANKC Ltd Constitution and at such time as determined by the ANKC Ltd from time to time. Each National Breed Council, shall make application for renewal of registration for the succeeding year, on the prescribed form, and accompanied by the Annual Registration Fee, as determined by the ANKC Ltd. **(05/99)**
- 2.5 Registration shall enable a National Breed Council to take co-operative action on matters which affect the specific breed represented by that body, but shall not entitle the National Breed Council to any of the privileges of membership of the ANKC Ltd
- 2.6 A National Breed Council may not itself conduct any Show, Trial or exhibition but may at the discretion of the ANKC Ltd through the breed club affiliated with a Member Body, conduct a "National" Show, Trial or other Exhibition. The "National" Show, Trial or other Exhibition shall be conducted by the Affiliated Club of the Member Body in the State or Territory in which the fixture is to be held, and shall in every manner whatsoever comply with and adhere to, the Rules and Regulations, and policies of that Member Body.
- 2.7 If disciplinary action is required against any person who is a delegate, representing a State or Territory affiliate to a National Breed Council, who has transgressed the Rules and/or Regulations, or policies, of the ANKC Ltd the offender shall be dealt with according to the Rules and Regulations of, and by the ANKC Ltd Member Body of the State or Territory of which the offender is a resident member. The National Breed Council shall automatically refuse participation in its affairs to any person who is under a suspension, imposed by an ANKC Ltd Member Body.
- 2.8.1 All Office Bearers, Delegates and Committee Members of a National Breed Council must be and must remain during their term of office a financial member of the A.N.K.C. member body in the State or Territory in which they reside. **(05/05)**
- 2.8.2 All Office Bearers and Committee Members of a National Breed Council must be and must remain during their term of office a Member of a Club that is affiliated with the National Breed Council. **(05/05)**
- 2.8.3 Delegates to National Breed Council must be a member of the club and remain a member of the club that they represent for their term as a delegate. **(10/06, 6.1.2)**
- 2.8.4 It is the duty of all Office Bearers, Delegates and Committee Members of a National Breed Council to keep proper financial records of the National Breed Council as required by law including, as a minimum: -
- 1) receipt books
  - 2) records of payments - with supporting documents, vouchers and approvals
  - 3) invoices
  - 4) bank statements
  - 5) bank deposit books (if used)
  - 6) cheque books
- (Added 02/20 – 5.7 effective 01/03/20)**

- 2.8.5 Office Bearers, Delegates and/or Committee Members of a National Breed Council must return all documentation held by them including but not limited to the documents referred to in paragraph 2.8.4 above within twenty one (21) days of the expiration of the role of Office Bearer, Delegate or Committee Member of a National Breed Council. **(Added 02/20 – 5.7 effective 01/03/20)**
- 2.8.6 A breach of Regulation 2.8.4 and/or 2.8.5 shall be deemed to be misconduct and actionable by disciplinary action by the relevant State Member Body against an outgoing member. **(Added 02/20 – 5.7 effective 01/03/20)**
- 2.8.7 Notwithstanding clauses 2.8.1 and 2.8.3, if for any reason it is not possible for a Delegate to attend National Breed Council Meetings, a club may elect a proxy from another State or Territory to represent their Club at that meeting. **(05/05)**
- 2.8.8 National Breed Councils are to include the option for Confer Link meeting in their Constitution.
- 2.9 Any suggested alteration to the Constitution and/or Rules or, if incorporated, the Memorandum and Articles of Association of a National Breed Council must be submitted to the ANKC Ltd for referral to the National Breed Councils Liaison Working Party for approval, or otherwise. Changes in Directors or Office Bearers must be notified to the ANKC Ltd for referral to the National Breed Council Liaison Working Party within fourteen (14) days of such change, and a copy of the Annual Report, and Financial Statement must be lodged with the ANKC Ltd for referral to the National Breed Council Liaison Working Party within fourteen (14) days of the Annual General Meeting. If any of the above are not received within 14 days a fine maybe levied by ANKC Ltd. **(10/06, 6.1.2) (Amended 10/13 – 5.6.4)**
- 2.10 Effective from 1 January 2016 National Breed Council affiliation fees will be increased by 20% and those National Breed Councils that pay their account and submit their financial statements by 30 April each year will be offered a 20% discount. **(Added 10/15, 6.3)**
- 2.11 The name of the National Breed Council shall consist of the word "National" followed by the name of the breed catered for, and the word "Council" (e.g. "National Poodle Council").The word "Australia", "Australian", "Australasian" etc. shall not be permitted in the name of the National Breed Council, however, the use of the word in brackets - (Australia), after the name shall be permitted. Except in the case of Breeds where "Austrian" is part of the ANKC recognised Breed name. e.g. Australian Cattle Dog, Australian Kelpie, Australian Silky Terrier. **(Amended 10/13 – 5.6.4)**
- 2.12 Member Clubs of National Breed Councils must have the name of the State or Territory in which they are affiliated included in their Clubs name.

### **3. APPLICATION FOR REGISTRATION OF A NATIONAL BREED COUNCIL**

- 3.1 Applications must be addressed to, and forwarded to the Canine Controlling Body recognised by the ANKC Ltd in the State or Territory of residence of the Secretariat of the Applicant.
- 3.2 Applications must be accompanied by the Application Fee, as determined by the ANKC Ltd, and payable to the ANKC Ltd. **(10/00)**
- 3.3 The application shall include the following:
- 3.3.1 The name of the "National Breed Council".

- 3.3.2 The full name, address, telephone number and email address of the contact person for the National Breed Council. **(10/06, 6.1.2)**
- 3.3.3 The name, address and email address of all the supporting breed clubs, and verification that each of them is affiliated with the ANKC Ltd Member Body in the State or Territory in which they are established. **(10/06, 6.1.2)**
- 3.3.4 A copy of the proposed Constitution, Rules and Regulations, or if incorporated, a copy of the Memorandum and Articles of Association, or such other document as required by the laws of the State or Territory in which the National Breed Council was established, and which evidences that the membership of the National Breed Council is comprised of the supporting Breed Clubs only, and does not invite individual persons as members. **(05/99)**
- 3.3.5 An undertaking that the National Breed Council will, if registered, agree to be bound by the Rules and Regulations, policies and directions of the ANKC Ltd as amended from time to time. **(05/99)**
- 3.3.6 The name, address, email address, membership number, or evidence of membership of the ANKC Ltd Member Body in the State or Territory of residence of the National Breed Council's Office Bearers, Committee, Directors and Delegates. **(10/06, 6.1.2)**
- 3.4 The application must be signed by the President and Secretary of the National Breed Council under the "common seal" of the Council, if incorporated. If not incorporated, accompanied by a copy of the Minute authorising the application be lodged.
- 3.5 The application for registration shall be submitted to the ANKC Ltd with a recommendation from the National Breed Councils Liaison Working Party. The ANKC Ltd may in its unfettered discretion approve, or reject, such application. **(05/99)**

#### **4. CONDITIONS FOR THE USE OF THE WORD "NATIONAL" IN THE NAME OF A BREED CLUB'S CHAMPIONSHIP SHOW**

- 4.1 The use of the word "National" in the name of a Breed Club's Championship Show is not permitted without the prior approval of the ANKC Ltd
- 4.2.1 Applications for the use of the word "National" will not be considered by the ANKC Ltd until twelve (12) months after the affiliation of the National Breed Council has been approved by the ANKC Ltd. **(10/02)**
- 4.2.2 Application for use of the word "National" must be lodged through the ANKC Ltd Member Body in the State or Territory in which the fixture is proposed to be conducted, by the Club applying to conduct the fixture.
- 4.2.3 If a Breed Club applies for a National Show, then the National Show may replace one of the State Breed Club's normal shows or can be additional to the shows as normally scheduled and conducted by the Breed Club subject to the approval of the relevant Member Body. **(10/97) (Amended 10/12, 7.3.7)**
- 4.2.4 Where a National Show is held, no Challenge may be awarded for the breed/s involved in the National Show, at any other show being held within a radius of 1000km from the National Show on that day/s. **(10/11)**
- 4.2.5 ANKC Ltd may approve a date/s for a National Show to be held at the same time as a Capital City Royal Show being held in the same City provided that the following points are met:-

- exhibitors are not precluded from competing in both events including General Specials (Best in Show) at both shows;
  - that the Member Body has received written confirmation from the Royal Show that the particular breed will be judged on a day other than the proposed National Show date/s;
  - the National Show is not held on the day that General Specials are judged at the Royal Show. **(10/11)**
- 4.2.6 ANKC Ltd may approve a date/s for a National Show to be held at the same time as a Capital City Royal Show being held in a different City provided that the following points are met:-
- exhibitors are able to compete in both events including General Specials (Best in Show) at both shows;
  - the date/s of the National Show must be at least five (5) days prior to or after the date of judging both the related breed and General Specials at the Royal Show;
  - the Member Body has received written confirmation from the Royal Show that the particular breed will be judged on a day which complies with the aforementioned clause. **(10/11)**
- 4.2.7 In Conformation Classes, only dogs registered on the ANKC Ltd Main Register or the Stud Book Register of a Recognised Overseas Canine Controlling Body can compete at a National Breed fixture. **(Amended 02/09) (10/11)**
- 4.2.8 In all other sections of a National Breed fixture other than Conformation Classes, only dogs registered on the ANKC Ltd Main Register, ANKC Ltd Limited Register or the Stud Book Register of a Recognised Overseas Canine Controlling Body can compete. **(Amended 02/09) (10/11)**
- 4.3.1 An application for approval by the ANKC Ltd to use the word "National" in the name of a Breed Club's fixture shall be submitted in the following manner:
- (a) The Original application from the affiliated Breed Club requesting permission to use the word "National" in the name of their Club's fixture is to be lodged with the ANKC Ltd Member Body to which the Club is affiliated, at least eighteen (18) months prior to the proposed date/s for the conduct of the fixture. A late fee of \$200.00 will apply for all applications received less than eighteen (18) months prior to the proposed date/s of the fixture. All applications are to be accompanied by a satisfactory reason for being late. The National Breed Councils Liaison Working Party at their discretion may waive the late fee. **(Amended 10/07, 6.2.2)**
  - (b) This application is to include a copy of the written endorsement from the National Breed Council to the Affiliated Member Club endorsing the conduct of a National Show. The endorsement must include confirmation of the year the National Show is to be conducted.
  - (c) The ANKC Ltd Member Body shall then endorse and confirm the actual date/s and submit its written endorsement, together with copies of the correspondence referred to in (a) and (b) above, including the venue/location of the National Show, to the ANKC Ltd Administrator. **(Amended 05/03)**

The ANKC Ltd Member Body is to process the application in sufficient time to ensure that the application is processed by the ANKC Ltd Administrator at least twelve [12] months prior to the scheduled date of the National Event. **(05/03) (Amended 10/13 – 5.6.4)**



- (d) The ANKC Ltd Administrator shall approve the application once it satisfies ANKC Ltd regulatory requirements. **(05/99) (Amended 10/13 – 5.6.4)**
- 4.3.2 If for any reason the National Breed Council decides not to endorse the application, the National Breed Council shall submit their reasons for rejection, in writing, promptly to the ANKC Ltd Administrator who will consider the reasons. **(Amended 10/13 – 5.6.4)**
- 4.3.3 Approval to conduct a "National Breed Championship Show" shall not be granted, except in extraordinary circumstances, to the same club in any State or Territory in succession. **(Amended 10/15, 6.3)**
- 4.4 If approved, the Affiliate conducting the fixture shall -
- 4.4.1 Obtain approval of their National Show Schedule from their ANKC Ltd Member Body at least eight (8) months prior to the National Show. **(05/01)**
- 4.4.2 Notwithstanding Regulation 4.4.1, obtain approval of their National Show Schedule from their ANKC Ltd Member Body prior to any advertising of the Schedule. **(05/01)**
- 4.4.3 In the conformation section of a National fixture only classes that allow all Australian exhibitors to compete can be offered. (No State Bred Classes, Interstate or Local Sweepstakes etc can be offered). **(Amended 02/09)**
- 4.4.4 Advertise the fixture in the official publication of each ANKC Ltd Member Body. Member Bodies shall charge a maximum rate of \$50.00 for this advertisement, the size of which shall be 9cm wide x 8cm deep. **(05/99)**
- 4.4.5 Submit to the National Breed Councils Liaison Working Party evidence of the advertisement published in the publications at least six months prior to the conduct of the fixture. **(05/99)**
- 4.4.6 It is sufficient in the advertisement to state –  
the name of the fixture  
the date, and the address of the venue at which the fixture is to be held  
the name of the Judge  
the name, address and phone number of the Secretary of the Club conducting  
the fixture or the address where schedules can be obtained.  
the date entries close.
- 4.4.7 If any of the information changes from the advertisement published in the official publication of each ANKC Ltd Member Body then those changes MUST be advertised in each State and Territory as widely as possible, (such as State Club magazines and email Chat Groups). **(10/06, 6.1.2)**
- 4.5 The approval to use the word "National" in the name of a Breed Club's Championship Show will, except in extraordinary circumstances be granted only to those breeds that are represented by a National Breed Council.

**4A. CONDITIONS FOR THE USE OF THE WORD "NATIONAL" IN THE NAME OF A GROUP CHAMPIONSHIP SHOW (Added EM#175, 05/19 – effective 01/01/20)**

- 4A.1 The word “National” may be used in the name of a Championship Show conducted by a Group Club affiliated with a Member Body.
- 4A.2 The word “National” shall be inserted before the words “Championship Show” in the title of the show and may not be used as the first word in the title. The name of the show would read “20xx (NAME OF GROUP) GROUP NATIONAL CHAMPIONSHIP SHOW”
- 4A.3 Only one such show shall be conducted for each group in Australia in any calendar year and shall only be conducted with the approval of ANKC LTD.
- 4A.4 Applications to conduct such shows must be submitted through the Member Body with which the group club is affiliated.
- 4A.5 Applications must be received by the Member Body prior to 30th June, 2 years prior to the year in which the show is proposed to be held. (For example – For a show proposed to be conducted in 2022, applications must be received by 30th June in 2020). The Member Body shall submit any application received for inclusion in the agenda of the following Board Meeting of ANKC Ltd with a recommendation for approval or rejection.
- 4A.6 In approving or rejecting an application, the Board shall take into account possible clashes with other major shows, the spread of the shows around Australia, historical locations and dates of such shows as well as any other factor that the Board considers relevant.
- 4A.7 The Board from time to time shall set an application fee.

**5. COORDINATION OF AFFILIATED CLUB SHOWS**

- 5.1 National Breed Councils to liaise with their Affiliated Club to make sure their Championship Shows are not held within five [5] days either side of another Affiliated Club Championship Show. This is to ensure exhibitors are not precluded from participating at both Shows. **(10/06, 6.1.2)**

**6. GENERAL**

(Adopted 10/99, effective 1/1/2000)

- 6.1. National Breed Councils do not have an Executive Group (unless specifically stated in their constitution) - the President and/or the Secretary does not have any powers to make decisions on behalf of National Breed Council or their Member Clubs.
- 6.2 The National Breed Council shall provide a new President and/or Secretary and all Member Clubs with a copy of the latest approved Constitution for their National Breed Council and a copy of the latest ANKC Ltd Regulations Part 13 “Regulations for the Conduct of National Breed Councils”. **(10/06, 6.1.2)**
- 6.3. The National Breed Council cannot direct a Member Club to initiate actions that are in conflict with the Member Club's ANKC Ltd Member Body's regulations even if the decision and/or direction has been carried at a properly constituted meeting of the National Breed Council.
- 6.4.1 The Member Clubs are the legal basis of the National Council and all the authority of the Council emanates from the Member Clubs. **(05/05)**

6.4.2 Notwithstanding Clause 6.4.1 where a State or Territory does not have a Breed Club, which can make submissions to the National Breed Council, then the Controlling Body of that State or Territory can forward their Members proposals, directly to the appropriate National Breed Council for the National Breed Councils consideration. **(Added 05/05)**

6.5 Decisions can only be made by the Member Clubs by either:

6.5.1 Having their delegate attend a meeting of the National Breed Council to present the views and the vote as directed by the Member Club. The Meetings can be in person or via Telephone Confer Link or other electronic means. **(10/06, 6.1.2)**

6.5.2. Corresponding via the National Breed Council Secretary and each Member Club lodges their vote in accordance with the Member Clubs decisions.

## **6.6 Delegates**

6.6.1 Each Member Club appoints a Delegate to represent the views and to vote as directed by the Member Club, at a properly constituted meeting of the National Breed Council. A Member Club may appoint more than one Delegate, but each Member Club shall have only one vote.

6.6.2 A Delegate has no authority other than as directed by the Member Club the Delegate represents.

6.6.3 Delegates are the servants of the Member Clubs not the National Breed Council.

## **6.7 Executive (National Breed Council)**

6.7.1 The Executive of a National Breed Council normally comprises a President and a Secretary. The President functions as a figure head and to chair meetings of the National Breed Council whilst the Secretary attends to the administration of the Council according to the decisions and directions of the Members Clubs.

6.7.2 The Executive has no authority to direct a Member Club and cannot initiate actions on behalf of the National Breed Council, unless directed to do so by a majority of the Member Clubs at properly convened meetings.

6.7.3 The President of a National Breed Council does not have a vote or a casting vote. In the case of a tied vote for the election of a President, Secretary or any other Office Bearer of the National Council the result will be resolved by the Returning Officer conducting a Lot. (Drawing the name of a candidate out of a "Hat".) (i.e. the names of the tied candidates are written on separate pieces of paper and placed in a "hat" or other suitable container and the Returning Officer selects one of the pieces of paper and whichever candidate's name is drawn is elected to the position. **(10/06, 7.1)**

## **6.8 National Breed Council Meetings**

6.8.1 Properly constituted Meetings are called so that the Delegates of the Member Clubs can meet to discuss matters raised by the Members Clubs.

6.8.2 All items to be discussed at a National Breed Council Meeting must be on the agenda and circulated in accordance with the constitution so Member Clubs can discuss the item prior to the National Breed Council Meeting and direct their Delegate how they wish them to vote.

6.8.3 The meeting is chaired by the President with the Secretary attending to record the proceedings.

6.8.4 The views expressed at the meetings are the views of the Member Clubs; no individual views from the Delegates are permitted, and the President and Secretary have no input since they do not represent the views of a Member Club.

6.8.5 The President and/or Secretary may advise on procedural matters.

## **6.9 Administration**

6.9.1 Member Clubs may bring any business before a meeting of the National Breed Council by giving 90 days notice of its intention to the National Breed Council Secretary, or as otherwise required by the individual National Breed Council's Constitution.

6.9.2 The Secretary shall communicate the agenda for a Meeting to each of the Member Clubs at least 60 days prior to the date of the meeting, or as otherwise required by the individual National Breed Council's Constitution.

6.9.3 Except with the **unanimous** consent of all Member Clubs, no resolution carried at a meeting of a National Breed Council **shall be valid UNLESS** notice has been given in accordance with clause 6.9.1, or as otherwise required by the individual National Breed Council's Constitution.

## **6.10 Correspondence**

6.10.1 All correspondence between the National Breed Council and the Member Clubs is Secretary to Secretary. **The Secretary of the National Breed Council shall not correspond directly with Delegates.**

6.10.2 Where a Member Clubs corresponds with the National Breed Council such correspondence **MUST** be courtesy copied (cc) to all other Member Clubs by the Member Club's Secretary. Likewise, correspondence between the National Breed Council and a Member Club **MUST** be cc to all other Member Clubs by the National Breed Council Secretary. (This saves time and administration workload.) **(10/06, 6.1.2)**

6.10.3 Correspondence between the National Breed Council and the ANKC Ltd is National Breed Council Secretary to ANKC Ltd Administrator and vice a versa only.

Copies of all correspondence between National Breed Council and the ANKC Ltd and vice a versa **MUST** be courtesy copied (cc) to all Member Clubs by the National Breed Council Secretary. **(10/06, 6.1.2)**

6.10.4 A Member Club may only correspond with the ANKC Ltd through the Secretary of the National Breed Council or through the Member Club's Member Body.

6.10.5 National Breed Council Conferences will be held from time to time dependent upon the review of agenda items received for discussion. Items referred from National Breed Councils to ANKC Ltd will initially be forwarded to the relevant national committee for recommendation. **(10/13 – 5.6.11)**

6.10.6 Distribution of all agendas and minutes for the National Breed Council Conferences will be carried out electronically by the ANKC Ltd Administrator to all National Breed Council Secretaries and Member Body offices. It is the responsibility of the National Breed Council Secretaries to ensure the ANKC Ltd is kept up to date with their current contact details including the email address for the Secretary. **(10/07, 6.3.4 and 6.3.5) (10/13 – 5.6.11)**

6.10.7 Confirmation or notification of any alteration of Delegates attending the annual National Breed Council Conferences must be received by the ANKC Ltd Administrator on the relevant National Breed Council letterhead. **(Added 10/15, 6.3)**